

**Death Certificate Request Form
Jersey County Clerk**

To obtain a certified copy of a Death Certificate, you must be one of the following:

- A person having proof of a personal or property right interest in the record, or their duly authorized agent holding a written, signed statement to that affect.
- A person with a genealogical interest if the record is over 20 years old.

Please complete and sign this form and provide a copy of your current Photo ID

Name of Decedent: _____

Date of Death: _____

Place of Death: _____

Name of Requestor: _____

Address: _____

Phone Number (in case we have a question about your request): _____

Your Relationship to the Person on Death Certificate:

I, the undersigned, hereby certify that I am a person, or a duly authorized agent of a person, who has a personal or property right interest in the death certificate, and am legally entitled to the certificate, as specified by Illinois State Statute (410 ILCS 535/25, from Chapter 111 ½ par. 73-25)

Requestor Signature: _____

Number of Certified Copies Requested: _____

Cost of a certified copy of Death Certificate:

- \$14.00 for search, which includes one certified copy
- \$8.00 for each additional copy of same certificate
(plus \$2 fee if using credit/debit card)

Payment is accepted by check, money order, MasterCard, Visa, or Discover

**Mail your request to:
Jersey County Clerk
P. O. Box 216
Jerseyville, IL 62052**

Due to the confidential nature of death records, your documents may not be faxed or emailed, but you may email your completed request along with a copy of your photo ID to: countyclerk@jerseycounty-il.us